

KIRMINGTON & CROXTON PARISH COUNCIL

Minutes of the Parish Meeting of Kirmington & Croxton Parish Council, held on Tuesday 6th November, 2018, at Kirmington Bowls Club.

Present - Cllr Marsden, Cllr Green, Cllr Wells, Cllr Wheeler, Cllr Walton & Cllr Gallimore

01.11.18- To note Apologies for Absence

Apologies for absence were received from Cllr W Kinnell, Cllr R Hannigan and Cllr P Clark

02.11.18 - Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register

Cllr Marsden declared an interest in item 06.11.18, as he works in the Aviation Industry and is a Member of the Airport Consultative Committee; Cllr Marsden is Chairman of North Lincolnshire Aviation Heritage Association; Cllr Marsden is Committee Member of the Royal Air Force National Services Association (Lincolnshire Branch); Cllr Marsden also declared an interest in Bristow Helicopters as he is undertaking some consultancy work.

Cllr Marsden declared an interest on item 09.11.18 regarding any highway issues on the C137 as he owns a property accessed by this road.

Cllr Wells declared a personal interest on any item on the agenda in connection with North Lincolnshire Council and The Poppy Appeal as he is a Representative. Cllr Wells declared a personal interest on planning application PA2018/1897.

03.11.18 - To confirm the minutes of the meeting held on 2nd October, 2018

The Parish Council considered the minutes dated 02.10.2018.

Resolution: - The Parish Council agreed the minutes were a true and accurate record and these were duly approved and signed.

04.11.18 - Public Participation

None

05.11.18 - To receive the Chairman's Report - an update on decisions taken at previous meetings

All items on the agenda

06.11.18 - To receive an update from the Airport Consultative Committee and Noise Monitoring

The next ACC meeting is due to be held in December 2018.

Noise monitoring - the latest figures which have been reviewed by Cllr Marsden are all within government guidelines.

07.11.18- (a) - To receive any updates from NATS and discuss any items to be raised at the next NATS meeting and any further Police Matters and any updates on Country & Wildlife Crime

No updates in the local area from NATS.

No wildlife crime has been reported locally.

(b) - Any updates on the Neighbourhood Watch Scheme

Clerk distributed the latest excellent report issued by the NHW Co-Ordinator.

08.11.18 - To receive a report from Local Councillors updating the Parish Council on activities within North Lincolnshire Council and determine further action

Cllr Wells advised the Community Speed watch is being rolled out next Springtime. He advised Parish Councillors to begin considering sites.

09.11.18 - To consider any further Highways matters within the Parish for the Clerk to take up with North Lincolnshire Council

Cllr Gallimore raised concerns over blocked drains near to Singleton Birch corner. Cllr Wells to report to NLC.

10.11.18 - To receive planning decisions made by North Lincolnshire Council and consider any planning applications received where comments have to be submitted before the next meeting

PA2018/1897 - Planning permission to erect a conservatory to the rear elevation - Kirmington School, Main Street, Kirmington

Resolution - The Parish Council have no objections to this application and are strongly in favour. Clerk to reply to NLC.

11.11.18 - Any updates from Singleton Birch

Cllr Gallimore reported a 3rd AD Plant is planned in the future.

12.11.18 - To consider any further details received from NLC regarding adopting the Parish Paths Scheme

No updates received. Clerk to chase up Dave Sanderson & Rob Waltham.

13.11.18 - (a) - To discuss progress on the Playing Field and work to date

Cllr Walton reported the grass is looking good and facilities well used.

Clerk to contact Caloo to inspect the Rowing Machine.

(b) - To consider delegated powers for the Clerk for Playing Field hirers

Resolution - The Parish Council agreed for Clerk to use her discretion and

any Commercial Applications received will be considered on an individual basis. (Hirer form to be updated).

14.11.18 - To consider the quote for repairing the notice boards
Keep on agenda.

15.11.18 - (a) Any update on the Parish Council Website
The website continues to work well and is up to date with all statutory information.

(b) - To consider any further information for publication for display on the 166 Information Page on the website
Further info will be provided as and when available.

(c) - To consider a NHW page on the Parish Council website
The NHW Co-Ordinator agreed for this to be added.
Resolution - The Parish Council agreed for the page to be added. Clerk to arrange.

(d) - To consider the grant policy
The Parish Council considered the model document.
Resolution - Clerk to add 'The Parish Council need to see the latest accounts if applicable' and 'The Financial Year runs from April - March each year.' With these amendments the grant policy was approved.

16.11.18 - Discussion on way forward with the Memorial Garden

Flags - Cllr Wells proposed to leave the flags in the care of Nev Page, for him to deal with as instructed under the leaseholder's instructions and to consider donating the flags to the 166 Squadron.

Resolution - The Parish Council agreed to the above proposal.

New Stone - **Resolution - The Parish Council agreed to keep the new stone safe until this is required.**

Old Stone - The old stone appears to have been put in storage by the stone supplier with no instructions or permission from the Parish Council, pending a decision by the leaseholder.

Resolution - The Parish Council agreed for Clerk to reply to Brocklesby Estate advising as per their email dated 18.10.18 advising the leaseholder is responsible for the site, on the Parish Council understanding nothing on

the site can be touched without permission. The Parish Council has no knowledge of the removal of the old stone and to provide the Brocklesby Estate the Contractors contact details for them or the leaseholder to make arrangements with.

17.11.18 - (a) To consider the Remembrance Day event

Cllr Marsden went through the Order of Service.

Cllr Marsden advised approx. 25 guests will be catered for from the Chairpersons Allowance.

Resolution - The Parish Council approved the Order of Service and the Buffet for 25 guests.

(b) - To consider adding the fallen from Croxton onto a plaque/memorial in Croxton Churchyard

Cllr Gallimore and Cllr Wheeler to liaise with the Croxton Church Representative. Keep on agenda.

18.11.18 - Correspondence

- Response from Bowls Club regarding additional keyholder

Cllr T Walton agreed to be the additional keyholder. Noted.

- To consider any quotations received for repairing the Phone Box light - Leave on agenda, awaiting quote.

- Email from R Hannigan advising Public Health have agreed to pay for the large hall room hire for the recent Public Health event - Noted.

19.11.18 - To consider any applications for co-option for the Parish Council vacancy

No applications received.

Clerk to continue to advertise the vacancy on the Parish Council website and noticeboard.

20.11.18 - To consider any further information for the Emergency Plan following the exercise

Cllr Marsden will update the plan following new information provided. Keep on agenda for the next month's meeting.

21.11.18 - Any updates on GDPR

The Parish Council keep monitoring for updates and are acting accordingly.

22.11.18 - Accounts

(a) - To approve the October accounts (see financial transactions sheet)

The Parish Council considered the October accounts. Cllr Wells declared a personal interest on the Poppy Appeal payment. Cllr Green proposed Clerk given authority to issue payment up to £81 for the wreaths.

£800 set aside for Kirmington Church - to be paid on request - Noted.

Resolution - The Parish Council approved the October accounts and agreed for them to be paid. The Parish Council approved for the Clerk to be given authority to issue the payment up to £81 for the wreaths. The cheques were duly signed.

(b) - To consider delegated powers for the Clerk for emergency payments value

Resolution - The Parish Council agreed for the Clerk to issue emergency payments up to the value of £300.

23.11.18 - To consider the Terms of Reference for the Personnel Committee

The Parish Council considered the Terms of Reference provided.

Resolution - The Parish Council approved the Terms of Reference with the amendments- 'The Chairperson of the Parish Council should not be on the Committee' and '2 meetings a year shall be held'.

To include on agenda for next month's meeting - 'To consider a reserved member for the personnel committee.'

24.11.18- Minor Items

Cllr Wells proposed to keep the item '166 Squadron' on future agendas.

Resolution - The Parish Council agreed for this item to be included on all future agendas.

Clerk reminded Parish Councillors that the Precept is likely to be set at next month's meeting and to inform her of any further items for inclusion.

Cllr Marsden may be unavailable for the December meeting, Vice-Chair Cllr Green confirmed he is available to Chair the meeting if necessary.

25.11.18 - Agenda items for the next meeting

- 166 Squadron
- Setting the 2019-2020 Precept
- Report on the Remembrance Day Event

26.11.18 - To agree the date and time of the next meeting as Tuesday 4th December, 2018 at 7.30pm.

This was agreed.